



JOB ANNOUNCEMENT
FULL-TIME FAMILY CASE MANAGER
Open until filled

Homeless Prenatal Program is looking for a full-time Family Case Manager to work with families who are currently in the Child Welfare System. The Case Manager is responsible for providing guidance, extensive support and resources to families who are currently dealing with substance abuse, mental health and domestic violence issues. This case manager must promote a positive, professional attitude towards families. Through the Dependency Drug Court in San Francisco, the case manager will be responsible for conducting intake interviews, face-to-face interviews, and drug and alcohol assessments. The case manager will be responsible for connecting the family to treatment programs, providing mental health referrals, and assisting with housing needs. The successful candidate also will be required to meet with representatives from the Dependency Drug Court. This is a new court process in San Francisco which was created to assist families dealing with Child Protective Services; these families have been identified as having a substance problem.

Background: Founded in 1989, the Homeless Prenatal Program (HPP) reaches out to families, women who are pregnant, and parents providing them with prenatal and postpartum education and support, counseling, referrals for substance abuse, domestic violence, and housing as well as support services. HPP has a peer-delivered system of community outreach and education, which enlists the help of former clients, who, once trained, become effective community healthcare providers, as well as empowered, self-sufficient parents. Challenges faced by current clients that are routinely addressed include accessing prenatal care, low birth weight/ premature birth, addiction, homelessness, poverty, and partner or street violence.

REQUIRED QUALIFICATIONS:

- 3 years minimum of case management/supportive counseling experience or
- A Bachelor's degree in a related field or completion of Alcohol or other Drug Certificate program. Master's level applicants encouraged to apply.
- A minimum of three years of experience in providing alcohol and/or drug education and information to persons with alcohol and/or other drug problems
- Capacity to ensure culturally appropriate treatment
- Experience working with Child Welfare/Child Protective Services
- Experience working with homeless/at risk families, substance abuse, mental health issues, and/or domestic violence.
- Computer proficiency in all Microsoft Office programs
- Experience and knowledge working with diverse communities
- Able to communicate effectively both verbally and in writing
- If in recovery, five + years sobriety

The Homeless Prenatal Program is an Equal Opportunity Employer and is committed to working towards stabilizing homeless pregnant mothers, parents and families.

SALARY: DOE + excellent benefit package

**Send resume and cover letter to: INDICATE RESUME & COVER LETTER FOR
DDC FAMILY CASE MANAGER Position to: jobs@homelessprenatal.org**

No phone calls please. Due to volume of resumes received, only applications submitted via email will receive an acknowledgement indicating receipt.